ESCAMBIA COUNTY
HEALTH FACILITIES AUTHORITY

MEETING AGENDA
November 17, 2026
4 p.m.

1. **Call to Order** and accept proof of publication of notice of meeting.

2. **Approve Minutes** of the meeting held on September 22, 2026.

3. **Open Forum/Public Comment:** The Health Facilities Authority allows any person to speak regarding agenda items other than ministerial or information only matters. Speakers must complete the speaking request form prior to the start of the meeting. Each speaker or group representative is limited to three (3) minutes of speaking time. Speakers shall refrain from abusive or profane remarks, disruptive outbursts, protests, or other conduct which interferes with the orderly conduct of the meeting.

4. **Financial Matters:**

   a. Report on Operations for the period July 1 to September 30, 2026

   b. Designation of Charitable Grant Funds; adopt Resolution 2026-3 designating funds for charitable grants

   c. Adopt Amended Budget for FY 2026; adopt Resolution 2026-04 approving the FY 2026 amended budget

5. **Operations:**

   a. Approve 2027 meeting schedule

   b. FY 25-26 – Goals and Objectives –Summary of Achievement

   c. House Bill 967 – Electronic Payments Made to Local Governments

6. **Routine Authority Business:**

   a. Update on Audit for FY 2026

   b. Recap of Fall 2026 NAHEFFA Conference in Santa Barbara, CA

   c. Office operations

Next Scheduled Meeting of the Authority: January 26, 2027

Not Final until Approved

ESCAMBIA COUNTY HEALTH FACILITIES AUTHORITY
MEETING MINUTES
September 22, 2026

Members in Attendance:	**Susan Ashby** **Keith Bullock** **Jean Tucker** **Eugene Franklin**
Others Present:	**Virginia Yeagle, Administrator, CPA** **Michael Stebbins, Legal Counsel**

1. **Call to order and accept proof of publication of notice of meeting.**
Vice Chairman Tucker called the meeting to order at 4:00pm. The Board members in attendance were Mr. Keith Bullock, Ms. Susan Ashby and Mr. Gene Franklin. Board member Mr. Jim Hall was unable to attend.

   Also in attendance was Virginia Yeagle, Administrator and Michael Stebbins, General Counsel.

   Notice of the meeting was published in the BCC weekly meeting notice in the Pensacola News Journal, on the Authority's website, and a meeting notice was posted on the front door at the Authority's office.

2. **Approve Minutes** of the meeting held on August 25, 2026.
Motion was made by Mr. Franklin and seconded by Mr. Bullock to approve the minutes as presented. Motion passed unanimously.

3. **Open Forum/Public Comment:** None

4. **Operations**
   a. **Election of Officers for fiscal year 2027; adopt Resolution 2026-02 designating the officers elected.**

      Officers for the 26-27 fiscal years will be:

Chairman	- Ms. Jean Tucker
Vice Chairman	- Ms. Susan Ashby
Secretary	- Mr. J. H. Keith Bullock
Assistant Secretary	- Mr. Arthur J. (Jim) Hall, Jr.

      Motion was made by Ms. Ashby and seconded by Mr. Franklin to approve the resolution. Motion passed unanimously.

b. Authority Goals and Objectives, performance measures and Standard pursuant to Section 189.0694 Florida Statutes for Fiscal year 2027

Ms. Yeagle presented a draft of Goals and Objectives for the Authority for FY 26-27, in accordance with the requirement under FL. Stat. 189-0694. Ms. Yeagle asked for Board input on any item presented. The FY 26-27 Goals and Objectives are based on the previous year's Goals and Objectives.

Motion was made by Ms. Ashby to adopt the Goals and Objectives for FY 26-27 as presented. Motion was seconded by Mr. Bullock to approve. Motion passed unanimously.

c. Designation of Charitable Grant Funds; adopt Resolution 2026-3 designating funds for charitable grants.

Mr. Stebbins drafted this resolution but asks that the item be tabled until the November 17th meeting so he and Ms. Yeagle can confer with the Ms. Jones at Saltmarsh.

Motion was made by Mr. Bullock to table Resolution 2026-03 until the November 2027 meeting. Motion was seconded by Ms. Ashby to approve. Motion passed unanimously.

d. Approved revised Grant Policy and Guidelines
Ms. Yeagle provided Board members with the final revision to the Charitable Grant Program Policy and Guidelines as suggested by Mr. Stebbins and Ms. Tucker. These revised policy and guidelines will be effective for any new grants awarded by the Authority.

Motion was made by Mr. Bullock to adopt the Revised Grant Policy and Guidelines as presented. Motion was seconded by Ms. Ashby to approve. Motion passed unanimously.

5. Routine Authority Business:

a. Fall 2026 NAHEFFA Conference – Santa Barbara, CA. The Mar Monte Hotel, October 4-7, 2026
Members attending the conference are Ms. Tucker and Mr. Bullock as well as Ms. Yeagle and Mr. Stebbins

b. **Office rent payment to be made by online through property management portal.**
Due to issues with timely delivery of mail by the US Post office, Ms. Yeagle requested Board approval to pay the monthly office rent to Sterling Properties through their online portal.

Motion was made by Ms. Ashby to authorize Ms. Yeagle to pay the monthly rent through the property management's online portal. Motion was seconded by Mr. Franklin to approve. Motion passed unanimously.

c. Recognition of Mr. Eugene Franklin's retirement from the Board.
Ms. Yeagle presented Mr. Franklin with a token of appreciation from the Authority and its Board members for his 24 years of service on the Authority Board.

Meeting adjourned at 4:38 pm

Next Scheduled Meeting of the Authority: November 17, 2026 at 4pm.